



Dear Prospective HEAF family,

We are glad you have decided to apply for admissions to the Harlem Educational Activities Fund, Inc (HEAF). HEAF works to transform the lives of underserved young people, beginning in middle school and continuing in college and beyond, through a youth development approach that includes rigorous year-round academic enrichment, social and cultural exposure, and constant individual attention. Our student participants come from various neighborhoods in the upper-Manhattan area and surrounding NYC boroughs.

We work with students who have a demonstrated commitment to learning and help them to develop the intellectual and social skills they need to thrive as they progress towards higher education. Our organization has an unmatched record of success: **100%** of our students' graduate high school and **98%** of our students go on to pursue higher education. Our students are consistently accepted to competitive colleges and universities including; Yale, Columbia, Dartmouth, Syracuse, and Haverford.

We achieve our success by providing accelerated academic enrichment, test preparation, leadership development and college advisement programs throughout the academic school year. HEAF offers free education and youth development assistance that prepares our students for academic success. Some of our programming throughout the year includes: *High Expectations Middle School Enrichment* (grades served 6-8), and *College Quest High School Enrichment* (grades served 9-12).

Admissions Criteria for Students:

- Grade point average of 80% or better. A minimum grade of 80% in all major subjects, with no grade below 75% in any subject.
- Score of 3 or 4 in Math and English Language Arts on state standardized tests.
- Good school attendance.
- Strong character and leadership potential.

HEAF places a strong emphasis on helping parents to become effective educational advocates during the various stages of their child's development. We hope you will take full advantage of this life-enhancing opportunity. To learn more about the Harlem Educational Activities Fund, please visit our website: www.heaf.org.

Sincerely,

A handwritten signature in black ink that reads 'Nkese Rankine'. The signature is written in a cursive, flowing style.

Nkese Rankine
Associate Director of Admissions & Community Relations



All prospective students must submit an application in order to begin the admission process. Once your application is received, our Admissions Manager will be in touch to discuss next steps. Complete all of the fields below.

Student Contact Information:

First Name: _____ Last Name: _____

Date of Birth: ____/____/____ Age: _____ Gender: Male Female

School Name: _____ Current Grade: _____

Program Site: Brooklyn Manhattan

Racial and/or Ethnic Background (check all that apply): Black/African-American Hispanic or Latino
 White (non-Hispanic) Asian
 Multiracial (*please specify*) _____

Languages Spoken (in addition to English): _____

Parent/Guardian Contact Information:

First Name: _____ Last Name: _____

Home Address: _____ Apt #: _____

City: _____ State: _____ Zip Code: _____

Primary Telephone: _____ Mobile Telephone: _____

Languages Spoken (in addition to English) _____

Primary Email Address: _____

Occupation/Job Title: _____ Work Telephone: _____



Household Information: Below are a series of questions that will help us get to know our prospective candidates and their families. **Complete all of the fields below.**

1. What is your highest degree of a formal education? **(Please select one of the choices below)**
 No Diploma High School Diploma/ G.E.D. Associates Degree
 Bachelor's of Arts/Bachelor's of Science Advanced Degree
2. Please indicate how many members currently live in your household (including you). _____
3. Please specify what is your household's projected yearly income **(Please select one of the choices below)**
 0- \$25,000 \$25,000-\$49,000 \$50,000- 75,000 \$75,000- \$99,999 \$100,000

Additional Documents: *Please submit your child's most recent report card and your child's most recent **Math and ELA** standardized test scores. Failure to do so will cause your application to be considered incomplete.*

Please read the conditions below:

- I certify that the information provided in the enclosed application is accurate.
- I understand that following a review of the completed application, and submission of my child's academic records, I will be contacted for an admissions interview.
- I understand that an admissions decision takes into account academic records, an official interview with the Admission staff and based on program space availability.

Parent/ Guardian's Signature: _____

Date: _____

Return this completed application by:

- Scan or Email: admissions@heaf.org
- Fax: 212.663.9736
- Online: www.heaf.org/admissions/apply
- Mail to: HEAF Admissions
2090 Seventh Avenue, 10th Floor
New York, NY 10027